

## **IAMCR is hiring an Executive Director**

*Lead a global network at the forefront of media and communication research*

The International Association for Media and Communication Research (IAMCR) is seeking a dynamic and experienced Executive Director to lead its small, virtual secretariat and support a vibrant international community of scholars. Founded in 1957, IAMCR is a professional academic not-for-profit association with over 3,500 members in 85 countries. It organises one of the world's most respected annual conferences in the field, bringing together 1,400 to 2,000 participants to share research, build networks, and shape the future of media and communication studies.

The Executive Director will play a central role in coordinating the association's operations and supporting its 30+ thematic sections and working groups — the heart of IAMCR's intellectual life — as they evaluate abstracts, shape the annual conference programme, and adapt to new challenges, including the emergence of AI-generated content in academic submissions. The role also includes overseeing membership growth and retention, exploring new sources of funding, and working closely with the association's leadership to develop innovative activities that advance IAMCR's mission and support its members – including through online initiatives.

IAMCR relies on the volunteer work of an elected Executive Board, International Council, and more than 100 chairs and vice-chairs of its sections and working groups. The Executive Director works with these elected leaders while managing a small, online and decentralised team: a deputy director and an administrative support person, with contracted IT support as needed.

We are looking for a highly organised and self-directed individual with experience managing academic or professional organisations, working with governance boards, and leading small, remote teams. The successful candidate will combine strategic thinking with operational skill, be comfortable navigating different time zones and cultures, and be passionate about strengthening scholarly collaboration worldwide. Fundraising experience and skills would be an asset.

**This is a full-time, work from home, contract position**, with a flexible start date as early as January 2026. No relocation is expected or required. We welcome applications from candidates based anywhere in the world. The role involves limited travel: once annually to attend the IAMCR conference (June/July), and once to visit the following year's host institution (March–May). English is the main working language of the association; knowledge of French, Spanish, and/or Mandarin would be an asset.

The position offers a professional salary commensurate with the candidate's experience.

**To apply: please submit your application by email to [search@iamcr.org](mailto:search@iamcr.org) by 17 October 2025.** A complete application will include:

- CV;
- Cover letter addressed to the IAMCR Secretary General;
- References, including contact details;
- A brief statement outlining your vision for the role.

Only short-listed candidates will be contacted with interviews planned for November.