# IAMCR Working Group Renewal Application Form

INSTRUCTIONS TO WORKING GROUP HEADS

Use this Word file as an application form. Complete it by addressing, in sequence, points raised in Part II and entering them into the file.

\* Part I

The Working Group (WG) renewal process relies on two kind of information. The first comprises productivity data gathered from Working Group heads annually via survey over the preceding 4 years as indicated in the Scholarly Review Committee (SRC) document, “Section and Working Group Activity Requirements, Monitoring, and Evaluation.” These data will be provided to the International Council by the Scholarly Review Committee.

 *Working Group heads do not provide any information for Part I***.**

The document, Section and Working Group Activity Requirements, Monitoring, and Evaluation is available on the SRC website.

See:<https://iamcr.org/sites/default/files/SectionWorkingGroupActivityRequirementsMonitoringEvaluation.pdf>

\*\* Part II

The second kind of information used in the renewal process reflects the aim of stimulating thematic innovation and differentiating between Sections and Working Groups as required by the IAMCR Statutes. It addresses future WG plans. This information replicates, in part, that which is used in applications to establish Working Groups.

See (https://iamcr.org/SRC). In addition, the second kind of information includes WG forward thinking and planning.

*Working Group heads should provide information addressing each of the following. Please address these point by point, in each case providing open-ended answers for points a. through d. below. Use as much space as needed for each***.**

1. Heads/Vice Heads of the Working Group.

*Provide Answer Here*

1. The Working Group’s existing mission statement. (Provide a revised mission statement if preferable, indicating that it is a revision and including a brief explanation of reasons for this change).

*Provide Answer Here*

1. Vision statement describing the Working Group’s vision for the coming four years of work.

*Provide Answer Here*

1. Statement on the most pressing of emerging intellectual or empirical challenges within the Working Group’s thematic research areas, including whether and how the Working Group addresses these challenges.

*Provide Answer Here*

1. A plan of work for the coming 4 years. This plan will consist of the kinds of events/activities specified in the list of required Working Group activities, in the Activity Requirements, Monitoring, and Evaluation document noted above, expressed along a rough timeline, e.g., year-one, year-two, year three…

This may include projecting forward the kind of information gathered annually, such as: “events/activities during the past year (not including the IAMCR main conference). For this, a variety of formats, including seminars, meetings, webinars, video conferences or other online activities such as courses, etc. can be used.” Regular conference activities can also be indicated.

*Provide Answer Here*

Submit the completed Word file to Valeria Zamisch <vzamisch@iamcr.org> who will circulate applications to the Executive Board, Scholarly Review Committee, and President who will schedule the applications for a vote in the International Council.

You may be contacted by members of the Executive Board or the Scholarly Review Committee if further information is required.

*Approved by International Council 30 June 2024*